NCDOT Right of Way Fee Appraiser Application Process

Application Packet Required Documents

- Experience Questionnaire: To be filled out completely and must have his/her Appraisal Seal indicating
 N.C. State-Certified General Real Estate Appraiser, affixed to front page, (or a separate sheet of paper is
 allowed if unable to attach to questionnaire) (Experience Questionnaire will not be accepted or
 considered without the Seal)
- Appraiser Certificate: Must provide a copy of current and active North Carolina State-Certified General Real Estate Appraiser certification (Appraiser Qualification Card).
 - **Note**: Only N. C. State-Certified General Real Estate Appraisers are eligible to apply. If accepted, a copy of Appraiser Qualification Card from the N.C. Appraisal Board must be submitted annually to the State Appraisal Office, which will be kept on file permanently. (*Application will not be accepted or considered without a copy of Appraiser Qualification Card from the N.C. Appraisal Board.*)
- Sample Appraisals: Fee Appraisers must submit (2) samples of "before and after" narrative appraisals. If no "before and after" narrative appraisals have been completed, contact your local Area Appraisal Office to gain approval to submit an alternate appraisal type.

If approved to do business with NCDOT, then the following documentation will be required.

- Complete and pass NCDOT's Plan Reading Course
- Complete and submit the Certification of Eligibility Under the Iran Divestment Act
- Provide Payment Documents:
 - W9 form
 - Direct Deposit/ACH Authorization form
 - If your business is a <u>Disadvantaged Business Enterprise</u> (DBE) a signed <u>DBE Application</u> will need to be submitted as well. (If the Fee Appraiser's company/business name is a registered HUB/WBE based business then a DBE form will not be needed but proof of HUB/WBE registration will be required)

You may email your application packet to your respective Area Appraiser and cc. the State Appraiser and State Appraiser Administrative Assistant; click on this <u>link</u> for their email and mailing addresses. To select the appropriate Area Appraisal Office, consider the county where your business is located and see the following page that lists which Area Appraiser has responsibility.

^{**} Any changes to name/business name, address, or bank, require immediate notification to the local Area Appraisal Office and providing the appropriate updated forms. Forms may include changes to the Experience Questionnaire, W9 form, and Direct Deposit form for records and system updating.

^{**} Fee Appraisers wishing to be removed from the NCDOT Approved Certified Appraiser List must submit his/her request to the local Area Appraisal Office.

Area Appraisal Offices by County

NCDOT Divisions

Click on this <u>link</u> for an interactive map of NCDOT Divisions (hover over the map and it will display the counties in that division).

1430 E. Arlington Blvd. 3509 Haworth Drive, Suite 400 Raleigh, NC 27693 Raleigh, NC 27690 Winston-Salem, NC 27803 habb@ncdot.gov (Divisions 1, 2, 3, 4) (Divisions 5, 6, 8) (Divisions 7, 9, 11) (Divisions 1, 1, 2) habb@ncdot.gov (Divisions 1, 2, 3, 4) (Divisions 7, 9, 11) (Divisions 1, 1, 2) (Divisions 1, 1, 2) habb@ncdot.gov (Divisions 1, 2, 3, 4) (Divisions 1, 4, 4) (Divisions 1, 4, 4) (Divi			1	1	
Greenville, NC 27858 Raleigh, NC 2769 Winston-Salem, NC 27103 Dr., Suite 320 Charlotte, NC 28262 Asheville, NC 28803 Priessup@modot.gov (Divisions 1, 2, 3, 4) Diopp@modot.gov (Divisions 5, 6, 8) Diopp@modot.gov (Divisions 1, 2, 3, 4) Diopp. Priessup@modot.gov (Divisions 1, 2, 3, 4) Diopp. Priessup@modot.gov (Divisions 1, 2, 3, 4) Diopp. Priessup. Priessu	Area 1 Appraisal Office	Area 2 Appraisal Office	Area 3 Appraisal Office	Area 4 Appraisal Office	Area 5 Appraisal Office
rhiessu@ncdot.gov (Divisions 1, 2, 3, 4) blopp@ncdot.gov (Divisions 5, 6, 8) mnbadee@ncdot.gov (Divisions 10, 12) nmedford@ncdot.gov (Divisions 13, 14) Beaufort Bertie Bladen Alamance Alexander Burcombe Burcombe Burke Brunswick Camden Columbus Ashe Cabarrus Cherokee Carded Cumberland Avery Catawba Clay Carteret Durham Caldwell Cleveland Graham Chowan Franklin Caswell Gaston Haywood Craven Granville Davidson Iredell Henderson Currituck Harmett Davie Lincoln Jackson Dure Hoke Forsyth Mecklenburg Macon Gegecombe Lee Montgomery Macon Gates Moore Randoliph Mitchell Greene Orange Richmond Robeson Rowan Halfax Person Rowan Franklin Rowan Lenoir Wake Water Water	_			7	1
Divisions 1, 2, 3, 4 Divisions 5, 6, 8 Divisions 7, 9, 11 Divisions 10, 12 Divisions 13, 14	1	- '	· ·		1
Beaufort Bladen Alamance Alexander Buncombe Bertie Chatham Alleghany Anson Burke Columbus Ashe Cabarrus Cherokee Camden Cumberland Avery Catawba Clay Carteret Durham Caldwell Cleveland Graham Alleghany Crown Franklin Caswell Gaston Haywood Carwen Granville Davidson Iredell Henderson Lincoln Jackson Iredell Henderson Davie Lincoln Jackson Duplin Johnston Guilford Stanly Madison Union McCowell Macon McCowell M					
Bertie Chatham Alleghany Ason Burke Brunswick Columbus Ashe Cabarrus Cherokee Camden Cumberland Avery Catawba Clay Carteret Durham Caldwell Cleveland Graham Chowan Franklin Caswell Gaston Haywood Craven Granville Davidson Iredell Henderson Currituck Harnett Davie Lincolon Jackson Dare Hoke Forsyth Mecklenburg Macon Duplin Johnston Guilford Stanly Macon Edgecombe Lee Montgomery Union McDwell Gates Moore Randolph Mitchell Mitchell Greene Orange Richmond Mitchell Polk Hertford Robeson Rowan Rutherford Hertford Wake Wateuga Machanya Yarey Lenoir Wake <	(Divisions 1, 2, 3, 4)	(Divisions 5, 6, 8)	(Divisions 7, 9, 11)	(Divisions 10, 12)	(Divisions 13, 14)
Brunswick Columbus Ashe Cabarrus Cherokee Camden Clumberland Avery Catawba Clay Carteret Durham Caldwell Cleveland Graham Avery Catawba Clay Carteret Durham Caldwell Cleveland Graham Avery Catawba Clay Cardwan Graham Chowan Franklin Caswell Gaston Haywood Craven Granville Davidson Iredell Henderson Luricutk Harnett Davie Lincoln Jackson Dare Hoke Forsyth Mecklenburg Macon Duplin Johnston Guilford Stanly Madison Edgecombe Lee Montgomery Union McDowell Mitchell Greene Orange Randolph Mitchell Greene Orange Richmond Polik Halifax Person Rockingham Rutherford Stokes Avain Transylvania Jones Vance Surry Avaice Surry Warren Wilkes Yadkin Warren Wilkes Yadkin Aver Perquimans Perquimans Perquimans Perquimans Perquimans Pritt Sampson Greene Perquimans Pritt Sampson Sampson Tyrrell Washington Wayne Warnen Washington Wayne Warnen Wilkes Washington Wayne Warnen Warnen Washington Wayne Warnen Washington Wayne Warnen Warnen Warnen Washington Wayne Warnen Warnen Washington Wayne Warnen Warnen Washington Wayne Warnen Washington Washington Wayne Warnen Washington Wayne Washington Wayne Warnen Washington Wayne Warnen Washington Washington Wayne Warnen Washington Washington Washington Washington Wayne Washington Washingt	Beaufort	Bladen	Alamance	Alexander	Buncombe
Camden Cumberland Avery Catawba Clay Carteret Durham Caidwell Cleveland Grahm Chowan Franklin Caswell Gaston Haywood Craven Granville Davidson Iredell Henderson Currituck Harnett Davie Lincoln Jackson Dare Hoke Forsyth Mecklenburg Macon Duplin Johnston Guliford Stanly Madison Edgecombe Lee Montgomery McDowell Gates Moore Randolph Mitchell Greene Orange Richmond Mitchell Greene Orange Rockingham Rutherford Hertford Robeson Rowan Rutherford Hyde Scotland Stokes Swain Hyde Scotland Wake Watauga Lenoir Wake Watauga Yancey Nash Nash Yadkin New Hanover Northampton Pasquotank Forestant Franklin Pender Pender Forestant Forestant Forestant Forestant Pasquotank Forestant Forestant<	Bertie	Chatham	Alleghany	Anson	Burke
Carteret Durham Caldwell Cleveland Graham Chowan Franklin Caswell Gaston Haywood Craven Granville Davidson Iredell Henderson Currituck Harnett Davie Lincoln Jackson Dare Hoke Forsyth Mecklenburg Macon Duplin Johnston Guilford Stanly Madison Edgecombe Lee Montgomery Union McDowell Gates Moore Randolph McDowell Greene Orange Richmond McDowell Halifax Person Rockingham Rutherford Hertford Robeson Rowan Rutherford Hyde Scotland Stokes Transylvania Jones Vance Watauga Martin Warren Wilkes New Hanover Yadkin Purplico Northampton Vance Forsundant Onslow Pasquotank Perguimans Perguimans Pitt Sampson Forsundant Forsundant Tyrrell Washington Hender	Brunswick	Columbus	Ashe	Cabarrus	Cherokee
ChowanFranklin GravvilleCaswellGaston Iredell Iredell IredellHaywood HendersonCurrituckHamett HamettDavie Lincoln JacksonLincoln JacksonDareHokeForsyth Guilford GuilfordMecklenburg StanlyMaconDuplinJohnstonGuilford GuilfordStanlyMoconGatesMoore OrangeRandolph Richmond Richmond HalifaxMitchell Polk RutherfordMitchell Polk RutherfordHertfordRobesonRowanKutherfordHydeScotland JonesStokesTransylvaniaLenoirWakeWataugaMartin NashWarrenWilkes YadkinYanceNorthampton 	Camden	Cumberland	Avery	Catawba	Clay
CrayenGranvilleDavidsonIredellHendersonCurrituckHarnettDavieLincolnJacksonDareHokeForsythMecklenburgMaconDuplinJohnstonGuilfordStanlyMadisonEdgecombeLeeMontgomeryUnionMichnellGatesMooreRandolphMitchellGreeneOrangeRichmondHerfordPolkHalifaxPersonRockinghamRutherfordHydeScotlandStokesHerfordSwainLydeScotlandStokesHerfordYanceyLenoirWakeWataugaYanceyMartinWarrenWilkesYadkinYanceyNorthamptonVarienYadkinHerfordHerfordOnslowPasquotankHenderHenderHenderHenderHenderHenderPerquimansPittSampsonHender </td <td>Carteret</td> <td>Durham</td> <td>Caldwell</td> <td>Cleveland</td> <td>Graham</td>	Carteret	Durham	Caldwell	Cleveland	Graham
CurrituckHarnettDavieLincolnJacksonDareHokeForsythMecklenburgMaconDuplinJohnstonGuilfordStanlyMadisonEdgecombeLeeMontgomeryUnionMcDowellGatesMooreRandolphMitchellGreeneOrangeRichmondHitchellHalifaxPersonRockinghamRutherfordHertfordRobesonRowanSwainHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaMartinWarrenYadkinNew HanoverYadkinYadkinNorthamptonOnslowPasiquotankPerquimansPenderPerquimansPitSampsonTyrrellHallerHallerWashingtonWashingtonHallerHallerWashingtonHallerHallerHallerWashingtonHallerHallerHallerWashingtonHallerHallerHallerWayneHallerHallerHallerLeoHaller	Chowan	Franklin	Caswell	Gaston	Haywood
DareHokeForsythMecklenburgMaconDuplinJohnstonGuilfordStanlyMadisonEdgecombeLeeMontgomeryUnionMcDowellGatesMooreRandolphMitchellMitchellGreeneOrangeRichmondPersonRutherfordHalifaxPersonRockinghamRutherfordRutherfordHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaYanceyMartinWarrenWilkesNashYadkinYadkinNorthamptonOnslowYanceyPamlicoPasquotankPerquimansPenderPerquimansHitHitSampsonTyrrellYanceHitWashingtonWayneHitHit	Craven	Granville	Davidson	Iredell	Henderson
DuplinJohnstonGuilfordStanlyMadisonEdgecombeLeeMontgomeryUnionMcDowellGatesMooreRandolphMitchellGreeneOrangeRichmondPolkHalifaxPersonRockinghamRutherfordHertfordRobesonRowanSwainHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWatuagaMartinWarrenWilkesNashVarrenWilkesNorthamptonYadkinYadkinOnslowPamlicoPasquotankPenderPerquimansPitSampsonTyrrellWashingtonWashingtonWayneWayne	Currituck	Harnett	Davie	Lincoln	Jackson
EdgecombeLeeMontgomery RandolphUnionMcDowell MitchellGatesMooreRandolphMitchellGreeneOrangeRichmondPersonRothmondHalifaxPersonRockinghamRutherfordHertfordRobesonRowanSwainHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaYanceyMartinWarrenYadkinYadkinNew HanoverNorthamptonYadkinYadkinNorthamptonOnslowYanceyYadkinPasquotankPenderYadkinYadkinPerquimansPitYadkinYadkinSampsonYadkinYadkinYadkin	Dare	Hoke	Forsyth	Mecklenburg	Macon
GatesMooreRandolphMitchellGreeneOrangeRichmondPolkHalifaxPersonRockinghamRutherfordHertfordRobesonRowanSwainHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaYanceyNashWarrenWilkesNorthamptonVadkinYadkinPasquotankPenderPerquimansPerquimansPittSampsonTyrrellHere of the proof of t	Duplin	Johnston	Guilford	Stanly	Madison
GatesMooreRandolphMitchellGreeneOrangeRichmondPolkHalifaxPersonRockinghamRutherfordHertfordRobesonRowanSwainHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaYanceyMartinWarrenWilkesYalkinNorthamptonNorshamptonYalkinYalkinOnslowPamlicoYalkinYalkinPenderPerdurinansYalkinYalkinPerdurinansYalkinYalkinYalkinPittYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalkinYarrellYalkinYalkinYalk	Edgecombe	Lee	Montgomery	Union	McDowell
Halifax Person Rokingham Rokingham Rokingham Rokingham Rowan Rowan Scotland Stokes Scotland Stokes Scotland Stokes Scotland Stokes Transylvania Transylvania Transylvania Martin Wake Watauga Warren Wilkes Nash Northampton Onslow Panilico Pasquotank Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	Gates	Moore			Mitchell
HertfordRobesonRowanSwainHydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaMartinWarrenWilkesNashYadkinYadkinNorthamptonOnslowFasquotankFasquotankPenderPerquimansFittSampsonTyrrellWashingtonWashingtonWashingtonWashington	Greene	Orange	Richmond		Polk
HydeScotlandStokesTransylvaniaJonesVanceSurryYanceyLenoirWakeWataugaMartinWarrenWilkesNashYadkinYadkinNew HanoverNorthamptonYadkinOnslowPamlicoYadkinPasquotankPerquimansPerquimansPittYadkinSampsonTyrrellWashingtonWayneYade	Halifax	Person	Rockingham		Rutherford
JonesVanceSurryYanceyLenoirWakeWataugaHartinMartinWarrenWilkesNashYadkinHartinNew HanoverNorthamptonHartinHartinOnslowPamlicoHartinHartinPasquotankPenderHartinHartinPerquimansHitHartinHartinPittSampsonHartinHartinTyrrellWashingtonHartinHartinWayneHartinHartinHartin	Hertford	Robeson	Rowan		Swain
LenoirWakeWafungaMartinWarrenWilkesNashYadkinNew HanoverNorthamptonOnslowFamilicoPamilicoFasquotankPenderFenderPerquimansFittSampsonTyrrellWashingtonWashingtonWayneWafunga Wafunga Washington Wayne	Hyde	Scotland	Stokes		Transylvania
Martin Martin Martin Wilkes Yadkin Nash New Hanover Northampton Onslow Pamlico Pasquotank Perquimans Pitt Sampson Tyrrell Washington Wayne	Jones	Vance	Surry		Yancey
Nash New Hanover Northampton Onslow Pamlico Pasquotank Perquimans Pitt Sampson Tyrrell Washington Wayne	Lenoir	Wake	Watauga		
New Hanover Northampton Onslow Pamlico Pasquotank Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	Martin	Warren	Wilkes		
Northampton Onslow Pamlico Pasquotank Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	Nash		Yadkin		
Onslow Pamlico Pasquotank Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	New Hanover				
Pamlico Pasquotank Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	Northampton				
Pasquotank Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	Onslow				
Pender Perquimans Pitt Sampson Tyrrell Washington Wayne	Pamlico				
Perquimans Pitt Sampson Tyrrell Washington Wayne	Pasquotank				
Pitt Sampson Tyrrell Washington Wayne	Pender				
Pitt Sampson Tyrrell Washington Wayne	Perquimans				
Sampson Tyrrell Washington Wayne					
Tyrrell Washington Wayne					
Washington Wayne	-				
Wayne	•				
	Wilson				